



The Ontario-India (OIN) Student Exchange Program

2019-2020 Information for Indian Students (on Partner Institutions in Ontario)

OIN Program Office
270K&L York Lanes
York University
4700 Keele Street
Toronto, Ontario M3J 1P3

Tel. +416 736-2100, ext. 40006 or 22919

E-Mail apoleszczuk@ouinternational.ca

dtodd@ouinternational.ca

<http://oin.ouinternational.ca>

Table of Contents

I. INTRODUCTION	3
II. GENERAL INFORMATION	3
III. ACCOMMODATION & STUDENT FEES	4
IV. CANADIAN VISA & ARRIVAL INFORMATION	4
V. TERMINOLOGY	5
Carleton University (Ottawa).....	6
University of Guelph (Guelph)	8
Nipissing University (North Bay).....	10
University of Ontario Institute of Technology (Oshawa).....	11
University of Ottawa (Ottawa).....	12
Ryerson University (Toronto).....	14
Western University (London)	15
University of Windsor (Windsor).....	16
York University (Toronto).....	17

I. INTRODUCTION

- The aim of this document is to provide you with:
 - **General Information** about the structure of postsecondary education in Ontario, information on accommodation on and off-campuses, what to expect when you arrive in Ontario, and so on.
 - **Information on partner institutions in Ontario.** This is general information on each Ontario partner institution and provides the email addresses of international offices as well as information on requirements each institution has of OIN students.
- Who should you contact for further information? Contact the **international office at your home institution** if you require further information and/or are interested in participating in OIN. **Applications are accepted and ranked by Indian partner institutions and forwarded by them to OIN.** We do not accept applications directly from students.
- When should you contact the host institution? Approach the international office at your host institution (contact information for each Ontario institution is provided at the end of each entry) ONLY when the following conditions have been met: (i) you have received a letter from OIN informing you about your placement; (ii) AND you have heard from the host institution as well.
- Who will contact you, when, and in what order? As mentioned in the previous paragraph, (i) OIN will contact Indian students chosen for placement via email. Home institutions will be copied on this mail. Expect to hear from the OIN director between March and early April. (ii) Queries that arise upon the receipt of the letter should be directed to the home institution, not the OUI office or the OIN director. (iii) The email will include a formal letter of acceptance into the OIN exchange program. This you will need to submit to the Canadian consulate when applying for a Canadian visa. (iv) Host institutions will contact students placed with them between April and June. **If you have not received email communication from the host institution at which you are placed by early June, contact the OIN director and copy your home university on the mail.**
- What are the terms and conditions of the placement? The acceptance letter you receive from the OIN director will indicate: (i) at which institution OIN has placed you; (ii) and for how long: one or two terms. **It is important to remember that you may not change the terms of agreement spelled out in the letter.** This is to say, if you have been placed at an Ontario university for ONE term, you may not extend it to a second term. If you have been placed for two terms and need to drop down to one term, contact your home institution and the OIN director. (iv) An exchange student is not permitted to change their status, from 'exchange student' to regular student', while on exchange. A decision to initiate such a change will result in a revoking of the scholarship and the host institution's assessing of foreign student fees which the student will be required to pay to the host institution.

II. GENERAL INFORMATION

- Where is information about courses, programs, and disciplines available? All undergraduate degrees in Ontario are of four years duration. This means that if you have completed three years at an Indian institution you are eligible to apply to take fourth-year courses at an Ontario institution, providing you have the required background in the subject area. The **undergraduate calendar** of an Ontario university (posted on institutional websites) contains the following information: (i) degrees, programs, and disciplines (subjects) offered at the institution; (ii) courses within a given discipline—which have a sequential numbering, with first year courses starting with the number 1 (example: ENGL 1000), second year with the number 2 (example: ENGL 2002), third year with the number 3 (example: ENGL 3100), and fourth year with the number 4 (example: ENGL 4900); (iii) and course descriptions (called 'calendar descriptions'). NOTE: not all courses listed in the undergraduate calendar are on offer every semester or year. For information about courses that will be taught in the upcoming academic year, check departmental websites, where the 'course outline' (the equivalent of the Indian university syllabus) of courses taught in the current year can be accessed. Each outline will provide a list of required texts, assignments, the schedule of lectures/seminars, and so on. Please make sure you are familiar with the policy on academic integrity, on accommodations, and other rules on in-class tests and examinations.
- How does a host institution place an exchange student? The international office at the host institution forwards applications to the relevant faculty (example: a Biology student's application will be sent to the

Biology department in the Faculty of Science to assess). The faculty will assess the background and preparedness of the exchange student to register in the courses s/he has identified in the OIN application form (NOTE: many host institutions require exchange students to fill in their own form, which they send along with the letter of acceptance). Making sure you have the background to take courses at the host institution will make the process of getting approval from the host institution much simpler. Advice: present the host institution with course outlines (your 'syllabus') which they can then forward to academic departments to establish your knowledge of the discipline in which you wish to take courses at the Ontario host institution.

- What does 'exchange student' status mean? Your status as an exchange student in Ontario is 'non-degree'. The term indicates, to the Registrar's Office at the host institution, that you are not a regular university student enrolled in a degree program offered at the Ontario university. In other words, you cannot work toward earning a degree from the host institution when on exchange.
- What does the exchange student receive from the host institution at the end of the term? The International Office of the host institution will send your **transcript to the International Office of your home institution via email**. Contact your home institution's International Office for the transcript. In addition to the transcript from the host institution, students receive a **certificate of completion** of the exchange program, also via email, from the OUI office.
- When does the academic year begin? The Academic Year in all Ontario universities is from September (after Labour Day) to April/early May. The academic year is divided into the Fall Term (September to December) and the Winter Term (January to May).

IMPORTANT INFORMATION FOR INDIAN STUDENTS WITH PLACEMENTS: OIN holds an orientation of two and a half days for incoming students in the OUI programs—from China, France, Germany, and India—annually. It is held around the third week of August. **Attendance at this orientation is a condition of your placement.** The OUI office sends information to exchange students about the orientation. A fee of around \$120 (subject to change) covers all orientation sessions, excursions, 2 nights accommodation and meals. If you have not received such an email from the OUI office by **early August**, email Dagmar Todd at **dtodd@ouinternational.ca** (or Agnes Poleszczuk at **apoleszczuk@ouinternational.ca**).

III. ACCOMMODATION & STUDENT FEES

- On campus and off campus accommodation: Ontario universities usually reserve spaces in their hostels for exchange students. Information on hostels can be found under individual listings. Off-campus housing: usually, off-campus housing rental information is posted on university websites and information boards on campus. Most off-campus rentals (especially apartments in apartment buildings) require renters to sign a lease and it may be difficult to locate accommodation off-campus for a short period (four months counts as a short period). Students also have the option of staying in rooms or apartments in houses close to campus. Advertisements may be posted on websites, including that of international offices of host institutions.
- Fees: exchange students do not pay tuition fee. They do have to pay student fees. The requirement and amount are listed under individual entries below. The fees cover use of facilities such as the campus gymnasium.
- On-campus jobs: Depending on the type of visa you have, you may be able to apply for on-campus jobs. These jobs are popular with regular students and, thus, exchange students should not count on getting a campus job.

IV. CANADIAN VISA & ARRIVAL INFORMATION

- VISA: Exchange students need a Canadian visa if they hold an Indian passport and have Indian residency. Check the following website for information: **<http://www.vfsglobal.ca/canada/india>**. **NOTE: the OUI office and host institution provides exchange students with letters of acceptance that must be submitted along with the visa application**
- CREDIT CARD: Students are advised to carry an internationally valid credit card with them as well as to

have some cash on hand.

- AIRPORTS: The two airports in Ontario where OIN exchange students can expect to arrive are in Toronto and Ottawa. Students will need to make their own way to the campus at which the OUI orientation will take place as well as to their host institution. Both airports have information booths, where information about public transportation into town and maps are available.

V. TERMINOLOGY

- In Canadian universities and institutions, the term “Undergraduate” describes a student enrolled in a Bachelor’s degree program. The term ‘Graduate’ describes a student enrolled in a Master’s degree program or a PhD.
- ‘Program’ refers to a course of study that leads to a specific degree or diploma, for example, students enroll in programs (example: History, Biology) that lead to a degree (example: BA in History; BSc in Biology).
 - EFL refers to ‘English as a Foreign Language’. It is a service provided by universities intended for students who need assistance with their written and oral skills in English.
 - UHIP is the acronym for the University Health Insurance Plan. It is mandatory for all Indian students in the OIN program (the only exception is the University of Windsor which has its own required health insurance plan in lieu of UHIP). Partner institutions have included information under the category “Medical Insurance” (see below).
 - A ‘meal plan’ is a pre-paid plan through which students pay for meals at on-campus cafeterias and restaurants, and in some cases for food and supplies in on-campus grocery stores.
 - TOEFL: Test of English as a Foreign Language
 - MELAB: Michigan English Language Assessment Battery
 - CPE: Cambridge English Proficiency
 - IELTS: International English Language Testing System
 - CAEL: Canadian Academic English Language

Carleton University (Ottawa)

General Information

<i>Homepage</i>	http://carleton.ca/
<i>Webpage International Office</i>	https://carleton.ca/isso/
<i>Primary Contact Person(s)</i>	Nancy Leslie, Exchange Program Coordinator For student enquiries: exchange@carleton.ca
<i>Language Competence</i>	Students can demonstrate their English language proficiency by presenting official transcripts to indicate that they have studied for the last three years (full-time) in a high school, college or university in a country in which one of the primary languages is English and where the language of instruction in the relevant educational institution was exclusively English. Documents should be original , with issuing dates no more than 24 months from the time of application, and should be officially in English .
<i>Student Activity Fees & Medical Insurance</i>	<ul style="list-style-type: none"> University Health Insurance Plan (UHIP) is mandatory. More details online at https://carleton.ca/isso/uhip/ U-Pass is a mandatory bus pass and train pass for the city of Ottawa. Charges will automatically be applied to the student account upon full-time course registration. More details available online at https://carleton.ca/upass/
<i>University Exchange Application Deadlines</i>	<ul style="list-style-type: none"> April 15 for Fall Term (September to December) April 15 for Full Year (September to April) October 15 for Winter Term (January to April) <p>Application Instructions available online at http://carleton.ca/isso/new-students/incoming-students/</p>
<i>Residence</i>	<p>On-Campus Housing: Not guaranteed. Students apply online using their Carleton University Student Number, which is provided in their Letter of Acceptance. Application and Deadline Dates: http://housing.carleton.ca/applying-to-residence/exchange-students/ Residence Fee Breakdown: http://housing.carleton.ca/residence-and-meal-plan-fees/breakdown-by-term/ Questions: For all residence related inquiries please contact the Housing Department directly: Tel: +1 (613) 520-5612 Email: accommodations@carleton.ca</p> <p>Off-Campus Housing: Students are responsible for securing their own accommodations. Visit the off-campus housing website (http://housing.carleton.ca/off-campus-housing/) offered by the Department of Housing to access listings and other resources. For additional information about living off campus, please review the Off-Campus Housing handout. You can also email off_campus_housing@carleton.ca . It is suggested to arrive 2-3 weeks prior to the start of the term, should finances allow you to do so. Students should start making appointments to see the off-campus listings that are of interest and book temporary accommodations to allow them to perform searches in person. Many lease and rental agreements start on the 1st of the month and the longer you wait, the less you will have to choose from. We are not able to assist in the search for off-campus accommodations.</p>
<i>Financial Aid</i>	Not available. Students should consult with their home institution or program office.

Undergraduate Study

<i>Number of Spaces</i>	2 single-semester students or 1 full year student
-------------------------	---------------------------------------------------

Carleton University (Ottawa)

Restrictions on Disciplines List of courses **not available**: <http://carleton.ca/isso/new-students/incoming-students/courses-not-available/>

Academic Notes **Undergraduate Calendar:**
<http://calendar.carleton.ca/undergrad/>
Undergraduate Courses:
calendar.carleton.ca/undergrad/courses/

Undergraduate Students:

Minimum: 1.5 credits per term (3 courses)

Maximum: 2.5 credits per term (5 courses)

Recommended: 2.0 credits per term (4 courses)

All exchange students must follow the requirements set by their home All exchange students must follow the requirements set by their home institution with regards to their course load.

Information on your course registration will be emailed to the Carleton email account for undergraduate students from the Registrar's Office. Included in that email will be detailed instructions on how to make registration changes.

Language courses: If you have requested a language course and have previous knowledge of that language, you must complete a placement test to confirm your level of proficiency. If it is determined that you have a higher level of proficiency, you will be required to withdraw from the course. Your placement test would be completed in the main office of the [School of Linguistics and Language Studies \(SLaLS\)](#). For information on the testing schedules, please consult the [placement testing page](#) available or call +1 (613) 520-6612. Following the test, an email will be sent to your Carleton email account indicating your language placement. At this point you will be able to register in the course level indicated (space permitting). You should attempt to take the placement test as soon as you arrive in Canada as space in language courses is limited. Although testing for Carleton students is expected to be completed prior to the start of classes, testing after classes have started is permitted for exchange students. **Testing for the Fall term is not available after the end of the first week of classes.** For Winter term language courses, testing will begin again in October and continue until December.

Graduate Study

Number of Spaces 1 single-semester student; no MBA

Restrictions on Disciplines List of courses **not available**: <http://carleton.ca/isso/new-students/incoming-students/courses-not-available/>

Academic Notes **Graduate Students:**

Minimum: 0.5 credits per term (1 course)

Maximum: 1.5 credits per term (3 courses)

Recommended: 1.0 credits per term (2 courses)

All exchange students must follow the requirements set by their home institution with regards to their course load.

Information on your course registration will be emailed to the Carleton email account for graduate students from the **Faculty of Graduate and Postdoctoral Affairs**. Included in that email will be detailed instructions on how to make registration changes.

Incoming graduate exchange students should be aware that the availability of graduate level courses (5000-level) changes on an annual basis and registration in specific 5000-level courses cannot be guaranteed. Should incoming graduate exchange students be required to take specific graduate level courses in accordance with the regulations of their home institution, they should contact the applicable **Carleton Graduate Department** (<http://graduate.carleton.ca/programs/>) as part of their research into which courses would be available prior to applying for exchange.

Please note that incoming graduate exchange students may register in undergraduate level courses

University of Guelph (Guelph)

General Information

<i>Homepage</i>	www.uoguelph.ca
<i>Webpage International Office</i>	https://www.uoguelph.ca/cip/index-page/incoming-exchange
<i>Primary Contact Person(s)</i>	<p>Chen Chen Education Abroad Advisor for students in Arts, Social Science & Commerce goabroad@uoguelph.ca</p> <p>Anastasia Jakub Education Abroad Advisor for Sciences & Engineering goabroad@uoguelph.ca</p>
<i>Language Competence</i>	No test (such as TOEFL) required but oral and written fluency in English is expected.
<i>Student Activity Fees & Medical Insurance</i>	UHIP (government health insurance covering basic medical care, approx. \$210/semester) + Student Health Plan (covering prescription medication, physical therapy, etc., approx. \$60/semester) + Dental Plan (approx. \$110/semester) + Bus Pass (approx. \$145/semester). All student fees are mandatory except for the dental plan for which students may receive a refund for.
<i>University Exchange Application Deadlines</i>	<p>April 15 for exchange in Fall (September – December)</p> <p>October 15 for exchange in Winter (January – April)</p>
<i>Residence</i>	Residence Housing is guaranteed if application is submitted by the deadline. Rates vary (from approx. \$3400 to \$4100 / semester); some residences have a mandatory meal plan. Most exchange students live in the East Residence, East Village Townhouses or West Residence – 4 to 6 bedroom apartments with kitchen (no meal plan required – students can cook their own meals which is a cheaper option).
<i>Financial Aid</i>	<p>Undergraduate students: A very limited number of scholarships are available for students from certain countries through the Government of Canada:</p> <p>http://www.scholarships-bourses.gc.ca</p> <p>Exchange students are able to work part-time <u>on-campus only</u>, as long as they have a Study Permit (visa). Please note that jobs on campus are limited and competition is high.</p>
<i>General Notes</i>	<p>Exchange Course Selection Guides: https://www.uoguelph.ca/cip/incoming-exchange/academics-guelph/course-selection/exchange-course-selection-guides - Exact course schedule for Fall semester is posted in February, schedule for Winter posted in October.</p> <p>To see all courses offered – Undergraduate course calendar: https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c12/index.shtml</p> <p>Graduate course calendar: https://www.uoguelph.ca/registrar/calendars/graduate/current/apdxa/index.shtml</p> <p>All undergraduate exchange student course registration is done by the Education Abroad Advisors at the Centre for International Programs.</p>

Undergraduate Study

<i>Number of Spaces</i>	2 undergraduate or graduate students (4 semesters)
<i>Restrictions on Disciplines</i>	Exchange students cannot take courses in Veterinary Medicine, the MBA program, Masters of Leadership, Masters of Hospitality & Tourism Management, or courses at the Guelph-Humber or Guelph-Ridgetown campuses.

University of Guelph (Guelph)

Academic Notes The regular course-load for a full-time undergraduate student is 4 - 5 courses per semester (equal to 2.0 – 2.5 credits). Each course is usually 0.5 credits but some courses may be 0.75 credits or even 1.0 credits.

Graduate Study

Number of Spaces 2 undergraduate or graduate students (4 semesters)

Restrictions on Disciplines Exchange students cannot take courses in Veterinary Medicine, the MBA program, Masters of Leadership, Masters of Hospitality & Tourism Management, or courses on Guelph-Humber or Guelph-Ridgetown campuses.

Academic Notes The regular course load for a full-time graduate student is 1 – 3 courses per semester (usually 0.5 – 1.5 credits).

Nipissing University (North Bay)

General Information

<i>Homepage</i>	www.nipissingu.ca
<i>Webpage International Office</i>	www.nipissingu.ca/international/
<i>Primary Contact Person(s)</i>	Courtney Hughes (myinternational@nipissingu.ca)
<i>Language Competence</i>	No formal test is required and institutional evaluations and letters of recommendation are accepted.
<i>Student Activity Fees</i>	Required: UHIP (\$52/ month) + compulsory ancillary fess including one time charges for bus pass (191.44). NOTE: Fees subject to slight increases from year to year
<i>University Exchange</i>	Fall: May 1st
<i>Application Deadlines</i>	Winter: October 1st
<i>Residence</i>	Each student has a private bedroom in residence and shares a kitchen, living room and bathroom with 4-6 other students. Residence cost range between \$2908.00 to \$3262.50 per semester (depending on residence). Students will be financially responsible for any damages incurred. The residence application deadline is July 1 st for the 1 st semester and December 1 st for the 2 nd semester. There is no mandatory meal plan. Temporary accommodation before classes start in August can be arranged according to student's need, but must be requested 1 month prior to arrival. Costs depend on the circumstances. Residence applications are completed online after the student is accepted to study on exchange.
<i>Financial Aid</i>	None

Undergraduate Study

<i>Number of Spaces</i>	2
<i>Restrictions on Disciplines</i>	Students studying in the Bachelor of Education, Bachelor of Social Work and Bachelor of Science in Nursing programs will be required to choose from a restricted list of available courses.
<i>Academic Notes</i>	None

Graduate Study

<i>Number of Spaces</i>	Students interested in studying in one of Nipissing University's Maters Programs; Master of Arts in History, Master of Environmental Sciences/Studies, Master of Science of Mathematics and Master of Education should contact Courtney Hughes (email listed above). Note: The courses are limited for Master of Education students.
-------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

University of Ontario Institute of Technology (Oshawa)

General Information

<i>Homepage</i>	http://www.uoit.ca/
<i>Webpage International Office</i>	http://international.uoit.ca/
<i>Primary Contact Person(s)</i>	Amy Ahn, internationalexchange@uoit.ca
<i>Language Competence</i>	TOEFL: iBT with a minimum score of 83 to 87 overall (may vary by program). Minimum section requirements of listening: 20; reading: 20; speaking: 19; and writing: 20; or paper-based test: 560. (Education and Nursing programs require a score of 87.) UOIT's TOEFL code is 7178. IELTS: 6.5 with no sub-score less than 6.0 (Education and Nursing programs require a score of 7.0).
<i>Student Activity Fees & Medical Insurance</i>	Medical Insurance (UHIP) \$54/per month - subject to change
<i>University Exchange Application Deadlines</i>	Fall semester (April 15 th) Winter semester (Oct. 15 th)
<i>Residence</i>	YES
<i>Financial Aid</i>	N/A
<i>General Notes</i>	

Undergraduate Study

<i>Number of Spaces</i>	1 full year or 2 semester spaces
<i>Restrictions on Disciplines</i>	Courses in the following departments are limited and not available to exchange students: <ul style="list-style-type: none"> • Nursing • Medical lab science
<i>Academic Notes</i>	

Graduate Study

<i>Number of Spaces</i>	To be determined.
<i>Restrictions on Disciplines</i>	No

University of Ottawa (Ottawa)

General Information

<i>Homepage</i>	www.uOttawa.ca
<i>Webpage International Office</i>	http://www.international.uOttawa.ca
<i>Primary Contact Person(s)</i>	Sophie Wauquier, International Student Advisor Coordination of national/international exchanges (incoming students) incoming@uOttawa.ca
<i>Language Competence</i>	Most courses at the University of Ottawa are offered in English and French. OIN students must submit a language proficiency test at the time of application if they wish to take courses offered in French. Please note that proficiency tests administered by home institutions are NOT accepted. Language requirements can be found under <i>Ensure language proficiency</i> at following link: https://international.uottawa.ca/en/study-at-uottawa/exchange-student/process#step-2
<i>Student Activity Fees & Medical Insurance</i>	Exchange students have “special student” status at uOttawa. They are exempted from paying tuition and incidental fees. However, students may have to pay supplemental fees in courses (learning materials, laboratory fees, field trips. etc.). Subscription to the University Health Insurance Plan (UHIP) is compulsory for all international exchange students. No exception will be made even if students have subscribed to a complementary health insurance policy prior to leaving their country of origin. The premiums are: \$208 CAD for 4 months \$416 CAD for 8 months
<i>University Exchange Application Deadline</i>	March 31: annual deadline for the Fall session and the Winter session
<i>Residence</i>	On-campus housing in university residences is available, but not guaranteed, for exchange students, but it is not guaranteed as space is very limited. A request for a room in residence can be made once an exchange student is registered to courses. Details are available in our student guide. Please note that a room in a University residence costs approximately \$800 per month while the price for off-campus housing varies from \$650 to \$1200 per month. If you are not assigned a room in a university residence, you will be responsible for finding off-campus accommodation. Former exchange students have easily found off-campus housing in Ottawa in a safe environment and close to campus by: <ul style="list-style-type: none"> • Joining the uOttawa Bureau International Office Facebook group • Browsing ads on the Student Housing Billboard The Off-Campus Housing Service will help you find off-campus housing. There are several types of off-campus housing options close to the University, including sharing an apartment in an apartment complex or renting a room in a private house with roommates. The Off-Campus Housing Service provides lists of available housing options and links to the main newspapers in the Ottawa region.
<i>Financial Aid</i>	Students do not receive funding from uOttawa. If students come for the academic year and have a study permit, they can apply for the Work-Study program, which gives them access to jobs on campus.
<i>General Notes</i>	Some programs are only offered in French. Students must complete uOttawa’s online application form and provide all required documents via the MoveOn web site. Application details can be found under <i>Complete the application process</i> at the following link: https://international.uottawa.ca/en/study-at-uottawa/exchange-student/process#step-2 .

University of Ottawa (Ottawa)

Undergraduate Study

Number of Spaces 3 students total (undergrad and grad)

Restrictions on Disciplines Telfer School of Management, Faculty of Education and Faculty of Medicine courses/programs **are not open** to undergraduate exchange students.

Law: Students must be registered in a Law program at their home university and have an academic background in Law. Space is limited and each file is evaluated individually. Civil Law (droit civil) is only offered in French.

Engineering and Science: very strict with students' academic standing and course prerequisites.

Academic Notes Students may only enrol in graduate courses if they are registered as graduate students in their chosen field of study at their home institution.

Graduate Study

Number of Spaces 3 students total (undergrad and grad)

Restrictions on Disciplines Telfer School of Management and Faculty of Medicine courses/programs **are not open** to graduate exchange students.

Academic Notes Students who wish to register in graduate courses must have a university degree equivalent to a Canadian Honours' degree and be registered as graduate students in their chosen field of study.

Graduate level exchange students must have the average required for admission to their program of interest at uOttawa. The minimum average is normally B+ (75% or equivalent) or higher.

Ryerson University (Toronto)

General Information

<i>Homepage</i>	www.ryerson.ca
<i>Webpage for International Students</i>	http://www.ryerson.ca/ri/students/incoming_students/
<i>Primary Contact Person(s)</i>	Amie Shipman-Gervais, rihelp@ryerson.ca (for students)
<i>Language Competence</i>	Minimum English proficiency results are the same as the requirements for our undergraduate admissions . Please see 'Alternate Tests' section of the webpage for specific score for TOEFL, MELAB, IELTS, CAEL and PTE. We use these results as <i>guidelines</i> for assessing incoming exchange students.
<i>Student Activity Fees</i>	Required: UHIP (\$208/ term, subject to change). Some courses involve additional fees.
<i>University Exchange Application Deadlines</i>	Fall – April 1 st Winter – October 1 st
<i>Residence</i>	Finding accommodations is the responsibility of the exchange student. Students staying for the Fall & Winter semesters or only the Winter semester may apply to the on-campus residences . However, please note there <i>are many more applicants than spaces available</i> . The application deadline is in early June. There are also several non-Ryerson-affiliated residences near campus, as well as many private apartments for rent. Students should search and apply for housing well in advance of their arrival in Toronto to ensure they find convenient and affordable accommodations as the <i>housing market is very competitive</i> , especially in the Fall. There is no temporary accommodation via Ryerson available in August before classes start.
<i>Financial Aid</i>	Financial Aid is not available to exchange students. Exchange students are occasionally allowed to work on campus, but should not rely on this possibility for their living expenses.

Undergraduate Study

<i>Number of Spaces</i>	2-3 students
<i>Restrictions on Disciplines</i>	Difficult to place students in highly competitive programs such as FCAD (Image Arts, Journalism, Radio & Television Arts, Fashion). Ryerson Theatre School and English Department are not open to exchange students. All applicants will be handled on a case-by-case basis and require approval from the academic program.
<i>Academic Notes</i>	Students must select a Ryerson undergraduate program and choose courses offered through that program when completing the OMG application form. Exchange students are required to take a minimum of 4 courses and a maximum of 6 courses. When preparing a study plan, students should choose 8-10 courses per semester to allow for flexibility during the enrollment process, as course conflicts may arise, some courses may fill up quickly or some courses may not be offered every semester.

Graduate Study

<i>Number of Spaces</i>	No spaces available at graduate level
<i>Restrictions on Disciplines</i>	
<i>Academic Notes</i>	

Western University (London)

General Information

<i>Homepage</i>	www.uwo.ca
<i>Webpage International Office</i>	http://www.uwo.ca/international/learning/index.html
<i>Primary Contact Person(s)</i>	Melissa Ostrowski E-mail: goabroad@uwo.ca
<i>Language Competence</i>	No official test required for undergraduates. It is expected that students be prepared and able to participate in a full-time course load in English, the language of instruction at Western.
<i>Student Activity Fees & Medical Insurance</i>	Western One Card \$ 31.00 Bus Pass \$229.88 valid for 12 months. Medical Insurance UHIP \$204.00 per term (4 months).
<i>University Exchange Application Deadline</i>	April 1st: Application deadline for both Fall and Winter terms
<i>Residence</i>	http://www.has.uwo.ca/housing/
<i>Financial Aid</i>	Not applicable
<i>General Notes</i>	Welcome to Western University: http://www.uwo.ca/international/learning/come_to_western/Incoming_Exchange%20Students/index.html Getting Started: Welcome International Students: http://www.uwo.ca/international/iesc/new_students/prearrival/index.html International Exchange Student – Fact Sheet: http://www.uwo.ca/international/learning/pdf/Factsheet_2016_17.pdf

Undergraduate Study

<i>Number of Spaces</i>	1FTE (1 full year or 2 semester spaces)
<i>Restrictions on Disciplines</i>	Courses in the following departments are sometimes limited, and not always available to exchange students: <ul style="list-style-type: none"> • Management and Organizational Studies • Economics • Education – not available to any exchange student; Western’s program is one year only. • Kinesiology • Engineering • Biology • Psychology • Political Science – upper year courses have limited enrollment • Exchange students are not eligible to take courses in professional programs such as Law, Medicine, Aviation, Dentistry, Business (Ivey), Education, and professional programs in the Faculty of Health Sciences http://www.uwo.ca/international/learning/come_to_western/Incoming_Exchange%20Students/academics.html
<i>Academic Notes</i>	As part of the application, students visiting for the winter term only, please submit a list of courses taken during the first term at your home university.

Graduate Study

Number of Spaces 0

University of Windsor (Windsor)

General Information

<i>Homepage</i>	http://www.uwindsor.ca/
<i>Webpage International Office</i>	http://www.uwindsor.ca/exchange
<i>Primary Contact Person(s)</i>	Michelle Fitzgerald Exchange Office - Laurier Hall (2nd floor) University of Windsor 401 Sunset Avenue, Windsor, Ontario, Canada, N9B 3P4 Phone: 519-253-3000 ext.3934 Fax: 519-561-1472 Email: exchange@uwindsor.ca
<i>Language Competence</i>	Students should have English abilities that are at least equivalent to: IELTS: 6.5 (7.0 for Law) TOEFL: 83 overall with a writing score of at least 20 (100 for Law)
<i>Student Activity Fees & Medical Insurance</i>	Health insurance = \$275 per semester (2018-2019 fees)
<i>University Exchange Application Deadline</i>	April 30 (for Fall 1 or 2 semesters) and Oct. 15 (for Winter for 1 semester only)
<i>Residence</i>	\$3000-4000 (per semester)
<i>Financial Aid</i>	None
<i>General Notes</i>	UWindsor application is completed online, students will be emailed the password

Undergraduate Study

<i>Number of Spaces</i>	1-2 students
<i>Restrictions on Disciplines</i>	<ul style="list-style-type: none"> • Classes offered with the Faculty of Education are not available. • Classes in Digital Journalism are extremely limited and might not be available. • Law applications will not be accepted without prior consultation with the UWindsor Exchange Office. Faculty of Law classes are only available to students who are studying for an LLM, LLB, or equivalent. Students in double majors (such as Business Law) are not going to be permitted to take classes in the Faculty of Law.
<i>Academic Notes</i>	Registration for Fall will occur in May/June and will be assisted by the Exchange Office.

Graduate Study

<i>Number of Spaces</i>	Not open to graduate students
-------------------------	-------------------------------

York University (Toronto)

General Information

<i>Homepage</i>	http://www.yorku.ca/index.html
<i>Webpage International Office</i>	http://yorkinternational.yorku.ca/go-global/coming-to-yorku-on-exchange/
<i>Primary Contact Person(s)</i>	Michelle Le (exchange@yorku.ca)
<i>Language Competence</i>	<p>Undergraduates: If English is not the student's first language, he or she should have proof of English Proficiency appropriate for study at the University level. The proof can be either an official TOEFL score (as outlined below) or a letter from the home university confirming appropriate language proficiency. If proof of language proficiency is a letter from the home university, the TOEFL scores listed at www.futurestudents.yorku.ca/requirements/language_tests should be used as guidelines when assessing proficiency.</p> <p>Graduates: If English is not the student's first language, he or she must present proof of TOEFL results or equivalent proof of English proficiency. For most graduate programs a paper test score of 600 is the minimum requirement for TOEFL. However, it is best to check the requirements for individual programs http://futurestudents.yorku.ca/graduate/programs/</p>
<i>Student Activity Fees & Medical Insurance</i>	<p>Course material fees may apply. Information is included in the Course Description information.</p> <p>1) Primary health insurance plan - UHIP (University Health Insurance Plan) is a mandatory primary care plan. Exchange students are advised not to purchase health insurance from home as UHIP is a mandatory plan. Further important information about the plan is found at: http://yorkinternational.yorku.ca/current-international-students/health-insurance/</p>
<i>Residence</i>	The Exchange Program On-Campus Housing Application, will be sent directly to students when available (in April/May). Traditional and apartment style space is available, determined by student's age.
<i>Financial Aid</i>	Not applicable
<i>University Exchange Application Deadlines</i>	<p>Nomination deadline – Dec 1 – Jan 15 UNDERGRADUATE Exchange Application: March 1* GRADUATE Exchange Application: February 1*</p> <p>*Note: Applications for both fall and winter terms must be received by the deadlines.</p>

Undergraduate Study

<i>Number of Spaces</i>	1 undergraduate or graduate students (2 seemsters)
<i>Restrictions on Disciplines</i>	<p>Most upper year courses (3000 & 4000 level) will require students to have completed prerequisites for the courses. Though exchange students will not have the York prerequisite, it is imperative to have sufficient background to handle material in the course. Check information on Areas of Study and Restricted programs on the Coming to York on Exchange website.</p> <p>Business (Schulich School of Business): Not open to exchange students.</p> <p>Engineering: Space is limited in some classes. Labs may also not be possible. Please check with York International. Academic program reviews exchange applications and approves course enrollment.</p> <p>Financial Accountability, Masters of (MFAc): Admission to this program is restricted. Prior discussion with York International required.</p> <p>School of the Arts, Media, Performance and Design: OIN students can only take courses in FFA available to non-majors.</p>

York University (Toronto)

Law (Osgoode Hall Law School): Applications only considered for the JD Program. Spaces are restricted to 1 or 2 students per partner institution. Students should have completed at least 6 semesters of study and have successfully completed a substantial number of law courses prior to starting their exchange. Students may not enroll in first year law courses. A high GPA may also be required and the equivalent of a 600 TOEFL score. The LLM programs are currently not able to consider exchange applicants.

Nursing (Faculty of Health): This program is not currently open to exchange students.

Social Work: This program is not currently open to exchange students

Translation, Glendon College: This program has restrictions; prior discussion with York International is required.

Academic Notes

The system that York uses for identifying its courses can be intimidating at first glance. This section will show you how to understanding what the course codes actually mean.

Background Information:

Faculties

York University is composed of 11 Faculties on 2 campuses.

1. Liberal Arts & Professional Studies (AP)
2. Education (ED)
3. Environmental Studies (ES)
4. School of the Arts, Media, Performance & Design (FA)
5. Glendon (GL) * Faculty located on separate campus approximately 30 minutes away from the Keele Campus
6. Graduate Studies (GS)
7. Health (HH)
8. Osgoode Hall Law School (OS)
9. Schulich School of Business (Not available to Incoming Exchange Students coming through York International)
10. Faculty of Science (SC)
11. Lassonde School of Engineering (LSE)

Courses

For a list of courses available in a particular term or year, use the York Courses website: <https://w2prod.sis.yorku.ca/Apps/WebObjects/cdm>

Use the Subject search link. Within the departments or subject areas on this list, courses are listed by course number and name.

Understanding Course Codes

AP/ANTH 1110 6.0

AP – indicates the name of the Faculty; i.e., Faculty of Liberal Arts and Professional Studies

ANTH – indicates the name of the department: (Anthropology department)

1110 – indicates the course number; 1000 indicates a first year undergraduate course; 2000 a second year undergraduate; 3000 a third year undergraduate; 4000 a fourth year undergraduate, 5000 and 6000 are graduate level courses

6.0 – indicates credit value of the course (6.0 credits are usually two term courses, 3.0 credits are either fall only or winter only courses, 9.0 are usually two term courses)

York University (Toronto)

Selecting Courses

Click on the Course Schedule column on the course list for information on the term, day and time the course is offered. Check the Course Description column for more information on the course contents.

F refers to courses that run in the Fall semester only

W refers to courses that run in the Winter semester only

Y refers to courses that begin in the Fall term and finish at the end of the Winter term.

Once students are admitted to York the majority of the courses they take must be from the subject area they are admitted into. However, students are allowed to take courses in other subject areas as long as they have sufficient background in the subject area, and there are no restrictions to enroll in these courses.

Graduate Study

Number of Spaces
Restrictions on Disciplines

1 undergraduate or graduate students (2 semesters)

See undergraduate studies and below. See information on Areas of Study and restricted programs on our [Coming to York on Exchange website](#).

Biology, Graduate level: Courses at the graduate level in Biology (5000, 6000) are not open to exchange students. Students take courses as part of research projects at York and therefore, students not attached to a research project are not eligible to enroll in the courses. Therefore, exchange applicants interested in Biology at the graduate level should already be involved in a research project at their home university and should submit an application including a summary of a research project. Undertaking this type of program while on exchange requires an appointed supervisor; therefore, York International will submit the summary to the appropriate representative in the Program for review and recommendation. Exchange applicants who have made independent contact with the department and already have a designated supervisor, should submit a letter of invitation from the York professor with his/her exchange application. Acceptance of the proposal is not guaranteed, but reviewed on a case by case basis and depends on availability of York professors willing and able to act as supervisors.

Engineering: Applications are reviewed by the academic program.

Human Resources Management, Graduate level: Students from partner universities without a specifically signed departmental agreement will not be able to pursue courses in this program.

Political Science, Graduate level: Demand for space in the graduate political science is high and therefore, spaces are limited. Exchange students must exceed minimum requirements for entry into the program.

Academic Notes

Applicants must be in a graduate program at a recognized university, normally with at least a B (second class) standing, or with qualifications accepted as equivalent. Courses or academic work taken on exchange at York, must apply to a degree at the student's home institution, and cannot be used as degree exclusions, should the student ever decide to study as a degree student at York. Graduate programs at York University may have limited space availability for exchange students. Students must have completed a minimum of 3 years of undergraduate study in order to apply. We will work closely with partners, students and programs at York to find places for qualified applications received by the deadline.

Exchange Graduate Students applications are assessed and approved by the department/faculty. Course registration is assisted by the department.