



## Ontario India Student Exchange

270K&L York Lanes, York University, 4700 Keele Street, Toronto, Ontario, M3J 1P3

Tel 416 736 2100 ext. 40006 or 22919

Fax 416 736 5709

Website [oin.ouinternational.ca](http://oin.ouinternational.ca)

Email [apoleszczuk@ouinternational.ca](mailto:apoleszczuk@ouinternational.ca)

[dtodd@ouinternational.ca](mailto:dtodd@ouinternational.ca)

# OIN Application Form Instructions for Students from India

## I. Introduction

To fill out the application form, you need Adobe Acrobat Reader installed. You can download it for free at <https://get.adobe.com/reader/>. You must use this form and fill it in by computer; handwritten responses cannot be accepted. If the information you provide is too large for a particular field, please continue on a separate sheet and attach it.

Before completing the application form, you must consult the document **Information for Indian Students** on the OIN website <http://omg.ouinternational.ca/apply-0>.

## II. Application Package/ Supporting documents

The application package consists of the following **original** documents (no copies) as well as a **pdf** of ALL those documents:

- Printed version of the *OIN Application Form with your signature at the bottom of the page.*
- Indicate three host universities (in order of preference). If you have especially good reasons to be at a specific university, please explain them in your "Statement of Study or Research."
- Your "*Statement of Study or Research*"  
This should include a) your reasons for choosing the institution(s) you have indicated and b) as detailed a proposed program of study as you can write, incorporating, a list of the courses you wish to take at your chosen universities.  
Your summary should be a maximum of **one page double space** in length and should bear the heading "*Statement of Study or Research.*"
- 1-page *curriculum vitae* (resumé)  
Please attach a **one-page CV** (resumé) to this application. Include relevant information on your education, employment, volunteer work, hobbies and interests, skills and qualifications, as well as prizes, scholarships and awards (*Do not include copies of these in your application package.*)
- Complete list of courses** taken (with grades) at all post-secondary institutions you have attended. **If grades are not on a 0-100% scale, please provide conversion.**
- Complete list of courses** you are enrolled in the current Semester, and the courses you will be enrolled in the Semester(s) preceding your arrival in Ontario. For example, let us assume that you are filling out this application in Semester III. Then you send us the complete marksheets for Semester I and II. In addition, on a plain sheet, list the courses you are taking in Semester III and the courses you will be taking in Semester IV (and Semester V, if you are coming for the Winter Term).
- Two letters of reference* from faculty members with whom you have studied.
- Assessment of English-language competence* is not required for OIN students if English is the medium of instruction at your home institution. If English has not been the medium of instruction for you at the college level, then an acceptable score in an English proficiency test such as TOEFL will be a requirement. In that case please include a copy of the complete test results.
- If you are applying to an Ontario university which is bilingual (English and French), please attach an *assessment of your French language competence* as well.
- A *digital* passport quality photo – only needed in the pdf, not to be submitted in the paper application.

**DO NOT SUBMIT ANY ADDITIONAL DOCUMENTS SUCH AS HIGH SCHOOL MARKS, CERTIFICATES, AWARDS FOR EXTRA CURRICULAR ACTIVITIES OR COPIES OF YOUR PASSPORT. ALL ADDITIONAL DOCUMENTS WILL BE DISCARDED FROM THE APPLICATION.**

## III. Submitting the Application Form and Supporting Documents

Email address: Please enter your personal university email (your email id given to you by your university). If you do not have such an email address please enter your Gmail or Outlook id. We are unable to accept hotmail or yahoo email addresses.

After you have completed the form, click on the "Print Form" button at the bottom right of the page. **Sign the printed form** in the space provided and submit the form, along with the supporting documents listed under point II to the professor in charge of the OIN Program at your university as part of your application package. **Please do not submit any documents in separate envelopes. Submit the complete application set stapled together.**

If you have questions about the Ontario India Student Exchange Program or this application form, please contact the International Office at your home university, or the OIN Program Office.